

# HKN Member Meeting 11 MINUTES

**Date:** Monday, February 6, 2006

**Semester:** Spring 2005-06

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*Attendance: Yenchin, Nick, Pangli, Stephen, Fuchui, David, Huy, Allen, John, and James S.*

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## **1) Misc Task Status**

- a. Completed
  - i. Purchased backup hard drive, \$90 (Nicholas)
  - ii. Purchased CD-RW/DVD drives, \$35 (Nicholas)  
*Installed in the two CPU near the door*
  - iii. Purchased whiteboard calendar, \$20 (Nicholas)
- b. Pending
  - i. Set NFC  
*The tour will be during the NFC hours (7:30AM~4:30PM), and it will possibly be guided by Kevin*
  - ii. Polar Fab/etc tour dates (Rick)  
*Rick will go on Thursday and arrange the tour. We will arrange how to get there (around MOA). They possibly take resumes.*
    - i. Contact database data entry (Dayo)  
*Not here....*
    - ii. Honeywell presentation (Nicholas)
    - iii. Epic Systems (Stephen)

## **2) Major Events (tentative)**

- a. HKN Spring Break Get-Together (March 10 or 11 or 12)
  - i. Bowling?
  - ii. Indoor cart racing?
  - iii. Ideas?  
*Let us know if you have better suggestions*
- b. Open House (March 27)  
*The same format as last semester, but improved*
- c. Spring Fling (mid-April)
  - i. Need 1 director, 1 helper  
*Hope the director to be Mohit*
- d. Initiation Ceremony/Dinner (early May)
- e. Prof/TA of the year (end of semester)  
*Nick will improve the online security*

## **3) Projects/Duties**

- a. New Members (sign-up list avail on TUES)
  - i. Arrange for removal of cabinets after HKN officers extract data
  - ii. Find used couch to replace cabinets
  - iii. Find used small file cabinet for old hard-copy HW/exams  
*Check the univ. recycling center*
  - iv. Assemble single PC for tutors  
*THANKS to Dave for taking care of this*
  - v. Find award plaque for TA/Prof of year

THANKS to John for taking care of this

- vi. Help Spring Fling director
- b. Other Members
  - i. Purchase new textbook cabinet w/ lock (Pangli)
  - ii. Extract old data from file cabinets (Nicholas, 1 other officer)
  - iii. Select books for disposal/donation (need 2)  
Mohit, Fuchyi, and Huy will take care of this. THANKS

4) **Administrative**

- a. New “HKN Info” area on whiteboard
- b. POP Policy
  - i. \$0.50 for non-members
  - ii. \$0.25 for members and their guests  
we did this because the cost of pop is more than \$0.25. Try not to lose money
- c. Need a System Administrator Officer

5) *Dinner at ???*