

HKN Member Meeting 13 Minutes

Date: Monday, March 6, 2006

Semester: Spring 2005-06

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Attendance: James S., Stephen, Fuchyi, Hon Ping, YenChin, Allen, Mohit, Priyesh, John M., Tenzin, Mesfin, Samuel, Derrick, N.F.Singh, Pangli, Huy, Jake, Ian.

ATTENTION!!! We will have a Bowling night at Coffman 6pm this Friday (March 10th). We will also have dinner there. All members are invited.

1) Misc Task Status

a. Completed

- i. Honeywell Presentation April 7th (Nicholas)
It will be around 4:30pm. And 3 guys from Honeywell will come and talk about the MEMS. One was Nick's boss when he had an internship there. I am sure Nick set up a good reputation there.
- ii. Contact database data entry (Dayo, Nicholas)
Done. Good job.
- iii. Select books for disposal/donation (Mohit, Pangli)
Done. Good job. We donated the books to Walter after the meeting.
- iv. Extract old data from file cabinets (Nicholas, Yen Chin)
Almost done. I think they finished it after the meeting.
- v. Office supplies – scissors (Yen Chin)
Thank YenChin for a good job.

a. Pending

- i. Set NFC/Polar Fab/etc tour dates (Rick)
Where is Rick today??
- ii. Epic Systems contact (Stephen) & Seagate VP invitation (Mohit)
Epic can't come this semester. Seagate didn't reply.
- iii. Presentation SPAM (Nicholas/Stephen/Mohit)
We are on this.

2) Major Events (In order)

- a. HKN Spring Break Get-Together (**This Fri, March 10**)
 - i. Bowling, billiards & food @ Coffman 6:00pm
We will meet at HKN around 5:45pm, or just show up there.
- b. Prospective Member Session (**March 27 -- 11:15am**)
 - i. Presenting: Nicholas, Mohit? James L?
& Dale Swanson??
 - ii. Pizza Ordering: Mohit (use non-prof #)
YenChin has it. The two shifts of pizza will come at 11:15AM and 12:15pm.
 - iii. Pop & Treats: Valentina
- c. Open House (**March 27 – 12:15pm**)
 - i. Serving: Dave, Nicholas
And ALLEN!!!
- d. Spring Fling (**April 15**)
 - i. Fuchyi, Mohit, Samuel
Good job.
 - ii. Update on: location, activities, IEEE factor, etc
Good news!! IEEE will join us. We may have a raffle to boost up the people showing. We plan to have it at the mall area. We need to find out who is in

charge of that area. Btw, there are some spring fling info in the cabinet.

e. Initiation Ceremony/Dinner (**April 27**)

Mohit will recommend good restaurants.

f. Prof/TA of the year voting (**end of semester**)

We will try to have web voting done before the initiation dinner, so that the Prof/TA will join us at the initiation dinner.

3) **Projects/Duties**

a. New Members

i. Arrange for removal of cabinets, desks, monitors (**Messfin**)

Just call the recycling program and ask them to come.

ii. Assemble single PC for tutors (**Dave**)

Thank Dave again.

1. Need OS & software

Nick will take care of it.

iii. Find award plaque for TA/Prof of year (**John**)

Examples are set. Thank John.

iv. Help Spring Fling director (**Samuel**)

v. Tutor poster (_____)

vi. Clean out alternate fridge (_____)

vii. Investigate fabric for divider panels + logo (**Jake**)

Jake volunteered. Thanks.

b. Other Members

i. Find used couch (**Stephen**)

ii. ~~Purchase new textbook cabinet w/ lock (Pangli)~~

iii. Search eBay for cheap TI-link (**James and then Nicholas**)

4) **Renovation Project (nothing new)**

5) **Administrative**

a. Need a System Administrator Officer

6) *Dinner at Loring Pasta in Dinkytown*

Well... We had a nice time at the Loring Pasta.