

HKN Member Meeting 3 Minutes

Date: Monday October 10, 2005

Semester: Fall

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ETA KAPPA NU
Omicron Chapter

Members in attendance:

Nicholas, Pang Li, Yen Chin, Bek, Rich, Ian, Mohit, James L, Dayo, Huy, Fuchi Yang.

Dinner:

Annie's Parlor

1) Misc Task Status

a. Completed

i. System reinstall (Nicholas, Jason)

Please check out the new systems, if you have any requests to install specific programs please let Nicholas and/or Jason know.

ii. New email address:

hkn@umn.edu (for main contact email address)

askhkn@umn.edu ("help line" if people have homework questions, other ECE questions etc.)

b. Pending

i. Textbook requests (Pangli) –

been requested, waiting on Kinney for the go ahead/funding and books.

ii. HKN Pens (James?) –

will order 250 – 300 more pens to distribute to ECE students. We may change the color of the pens, and limit the quantity of words to two lines instead of three lines.

2) Career Fair Debrief

a. Stories?

We will take home at least \$20000 from the CF. We increased the number of companies attending, the website registration worked phenomenally well this year thanks to James L for setting it up and taking care of it. Might be a good idea to get an "e-fax" number for about \$20/year, so if people want to register by fax they can and the fax will come to us by email.

b. Projected surplus?

3) Room cleanliness report

a. Signup sheet –

if you haven't signed up please do so. Pang-Li and Bek have the next two weeks.

4) Room Renovation Prelim Info

a. Directors: Nicholas & Pangli

b. Scope of project

i. Entire study space and member area

ii. Substantial transformation

1. Replacement tables, chairs, desks

2. Installed carpeting

3. False ceiling (lofted?)

4. Sound barrier
 5. Ambient and spot lighting
 6. Public computers (non-networked *so people don't just surf the net*)
 7. Modeled upon Walter 101 – *designed by SBS Architecture*
 - a. Traditional look, slightly modernized
 - b. Wood paneling, stone footer, etc
 8. Focus on industry talks and events – *perhaps place video/music equipment in HKN office so we can easily lock it up.*
 - a. Projection screen
 - b. Projector
 - c. Sound facilities
 9. Decorations
 - a. Source of “art” projects for members -
Perhaps make more mosaics to hang around room
- c. Funding sources
- i. How much? TBD... (\$50,000 or so could be more)
 - ii. Internal HKN funds – *we still need more.*
 - iii. ECE Department donations and discounts
 - iv. Industry sponsors
 1. Donation request pamphlet (thanks James L)
 2. Custom “thanks to” plaque with company logo’s to be hung in lounge
- d. Other ideas?
- i. Public Refrigerator – so they don’t use ours, may have cleanliness issues with it.
 - ii. Lockable Bookshelf – for all of the new books we will get from the ECE department
 - iii. Wall decore – maybe put “100 years of Physics” or “HKN history” on the walls of the room.

5) Major Projects Status

- a. Room Renovation
 - i. Approval tentatively granted, Kinney comments
 - ii. Blueprints obtained
 - iii. Contacts with architectural firm (SBS)
- b. Data Reorganization
 - i. Hard Drive transfer; Linux -> NTFS
- c. Ceremony Redesign – *we still need a volunteer to redesign the initiation ceremony, if interested please let Nicholas know.*

6) **Rich’s Project...choice between two projects**

- a. **Thank you plaque:** *design a thank you plaque to be given to companies that donate money that will be used to redesign our lounge.*
- b. **Corporate Relations:** *set up two HKN events with area companies. Events can be a lab tour or informational seminar.*

7) **HKN Memorabilia (James/James)**

- a. New Member gift (Mohit) – *HKN lapel pins, please order 25 of them.*
- b. Alumni gift – *HKN clock*

8) **Immediate Needs / New Business**

- a. HKN polo’s (Mohit) - *Shirts were shipped on Oct 7th, total cost of \$148.57 for 7 shirts.*