

HKN Member Meeting 12 Minutes

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Semester: Spring 2005-06

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Attendance: Mohit, Dave F. Pangli, Ian, Valentina, Samuel, YenChin, Fuchyi, Stephen.

1) Misc Task Status

- a. Pending
 - i. Set NFC/Polar Fab/etc tour dates (Rick)
 - ii. Contact database data entry (Dayo, Nicholas follow-up)
Most likely will be done next week.
 - iii. Honeywell presentation (Nicholas)
Not here today
 - iv. Epic Systems contact (Stephen) & Seagate VP invitation (Mohit)
Alright, alright, we will send out emails tonight. The Seagate guy is very busy, but we will try to get one Monday night talk.

2) Major Events (In order)

- a. HKN Spring Break Get-Together?
 - i. Activity TBD
Bowling at Coffman seems to be a good choice. Stephen will check the price, time, and hours of the game room. March 10th (Friday) night.
- b. Open House (March 27)
 - i. Valentina will take care of the pops, Dave will help when distributing pizzas, and Mohit will take care of ordering pizzas. We plan to order 25 pizzas at two shifts (50 in total). We need to know if there is a non-profit number we can use.
- c. Spring Fling (April 15)
 - i. Director: Fuchyi
 - ii. Helpers: Mohit, Samuel
 - iii. IEEE factor? TBD
It seems that behind the Lind hall or Northrop are two good places to hold BBQ, at least everybody knows how to get there.
- d. Initiation Ceremony/Dinner (May 11 ~~###check this, can't remember~~ (Nic))
It's not May 11, it's May 4th, but we favor April 27th though. Mohit will select a few good restaurants and we will have an email vote as last year.
- e. Prof/TA of the year voting (end of semester)
James L. not here today

3) Projects/Duties

- a. New Members
 - i. Arrange for removal of cabinets (Messfin)
Not here today.
 - ii. Find used couch to replace cabinets (_____)
Stephen got it.
 - iii. Find used small file cabinet for old hard-copy HW/exams (Mohamedali)
Not here again...
 - iv. Assemble single PC for tutors (Dave)
The majority is there, but Nick, we need a few softwares, including windows, Matlab, PSpice, etc.
 - v. Find award plaque for TA/Prof of year (John)
Not here today...

- vi. Help Spring Fling director (Samuel)
Fuchyi and Samuel had a nice start
- vii. Tutor poster (_____)
James S. is not here
- b. Other Members
 - i. Purchase new textbook cabinet w/ lock (Pangli)
Down to 3 options ranging from \$200~300
 - ii. Extract old data from file cabinets (Nicholas, Yen Chin)
Surprisingly Ian knows that we have keys for them. The cabinets opened easily.
 - iii. Select books for disposal/donation (Mohit, Pangli)
DONE
 - iv. Office supplies – scissors (_____)
We also need staples. Yenchin will take care of that.
 - v. Search eBay for cheap TI-link (_____)
What's this btw???

4) **Renovation Project**

- a. Update (Nicholas): Architects still in design process, taking much longer than expected, but still within budget.
- b. Blue striped/speckled carpet selected
- c. Show design sketch
 - i. color not correct
 - ii. track lighting will likely change
 - iii. Bell vertical-projecting lights will added to all pillars

Sounds good to everybody!!!

5) **Administrative**

- a. Need a System Administrator Officer
It seems that Dave will be here next year. Hmm.....

6) *Dinner at ??? HKN!!!!*

