

HKN Member Meeting 4 Minutes

Date: Monday October 24, 2005

Semester: Fall

Author: N.F. Singh



Members in attendance:

Nicholas, Yen Chin, Pang Li, Bek, Rich, James L, James S, Steven, Mohit, Ian, Dayo

Dinner:

Applebee's

Meeting notes:

1. HKN Pens:
 - Thanks James L for ordering the HKN pens. The pens will have the new wording we decided on.
2. New Member Pins:
 - Thanks Mohit for ordering the new member pins. They were ordered Oct 13, 2005. Qty 25, price \$453.50.
3. Textbooks:
 - Pang Li is working on getting us Textbooks for tutoring. We are caught in red tape right now.
4. ITCF2005:
 - Pang Li has the food certificates for those who worked at the CF. Please see him to receive your gift certificates.
 - So far the grand total made at the CF is \$31,016 and we still have about \$5000 coming in from companies.
5. Potential new HKN room:
 - If we can get the funding to renovate our lounge Prof Kinney said that we can move to the Sidney Larson Student Lounge across the hallway from our current location. The only other request is that we continue to hold our tutor hours in the new room as the stipulation on the Sidney Larson Lounge is that it must be used to provide a service for all students.
6. Data Reorganization:
 - James L volunteered to help put files on the website so we can access them from anywhere. If we do this it will be password protected, and may have capability to automatically synchronize folders.
 - Thanks to Dayo for volunteering to help with the hard drive transfer.
7. New Member Open House:
 - Will be on Monday Nov 7th, 2005
 - James L will prepare a slide show/presentation to give at the open house
 - Pang-Li will check out the projector
 - Steven will take care of ordering food for the event
 - Someone needs to invite Prof Talghader to the event

- Need volunteers to visit junior level classes to publicize HKN and invite students to the open house. Mohit has written a letter and will send it to Professors asking permission to visit their classes.
8. Book Repair:
- Still need to figure out what we will do with the old book that has member signatures all the way back to 1920! We may possibly restore the book for our own keeping or possibly store it in the Walter Library Archives.